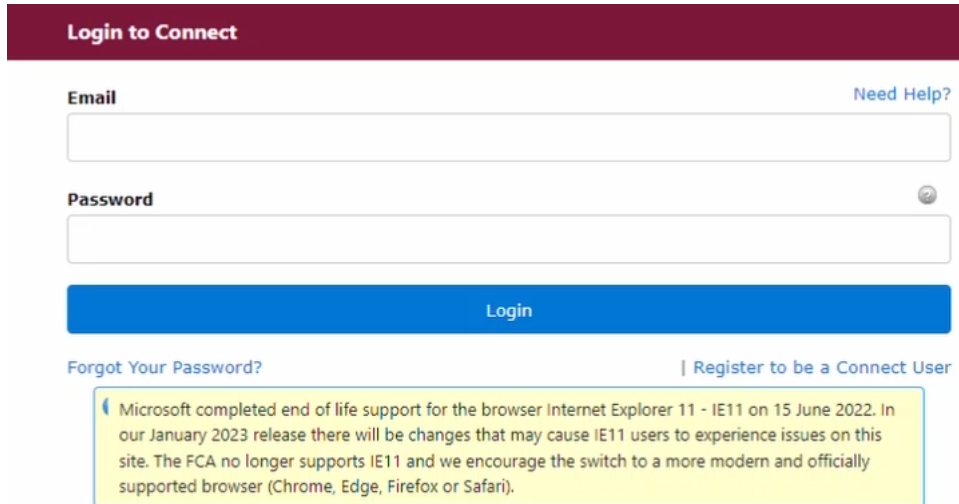


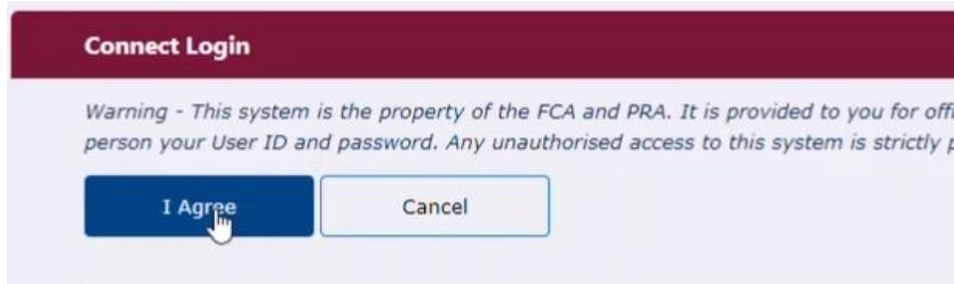
## How to register using the Salesforce Authenticator app

### Step 1 - Login using your FCA username and password



The screenshot shows a login form titled "Login to Connect". It features two input fields: "Email" and "Password". The "Email" field has a "Need Help?" link to its right. Below the fields is a blue "Login" button. At the bottom, there are two links: "Forgot Your Password?" and "Register to be a Connect User". A yellow warning box at the bottom contains the following text: "Microsoft completed end of life support for the browser Internet Explorer 11 - IE11 on 15 June 2022. In our January 2023 release there will be changes that may cause IE11 users to experience issues on this site. The FCA no longer supports IE11 and we encourage the switch to a more modern and officially supported browser (Chrome, Edge, Firefox or Safari)."

### Step 2 - Select 'I Agree' to proceed

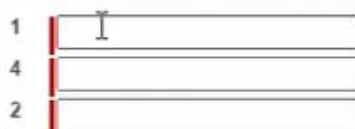


The screenshot shows a warning screen titled "Connect Login". It contains a warning message: "Warning - This system is the property of the FCA and PRA. It is provided to you for off person your User ID and password. Any unauthorised access to this system is strictly p". Below the message are two buttons: "I Agree" (highlighted with a mouse cursor) and "Cancel".

**Step 3** – If you are logging into Connect, RegData or the Online Invoicing system enter your 3-digit passcode set up during your system registration and click on 'Continue'.

Note: if you are logging into the Electronic Submissions or SIS system, this step does not apply to you.

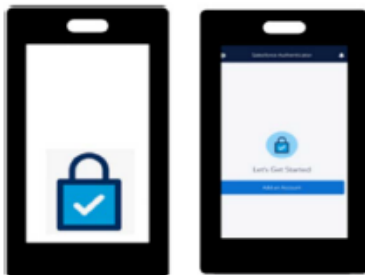
Please enter digits: 1, 4 and 2 from your passcode (excluding commas).



The screenshot shows three input fields for a 3-digit passcode. The first field is labeled "1" and contains the digit "1". The second field is labeled "4" and is empty. The third field is labeled "2" and is empty.

## Step 4 – Choose the first option to set up the Salesforce Authenticator App (or another authenticator app)

## Step 5 – Go to your mobile app store and search for the Salesforce Authenticator app and click 'Download'. You must then open the app and click on 'Add Account' and select scan QR code option and then hold the mobile device up towards the computer screen on step 4.



## Step 6 – A 6-digit passcode will appear on your Salesforce Authenticator app. Enter the code here.

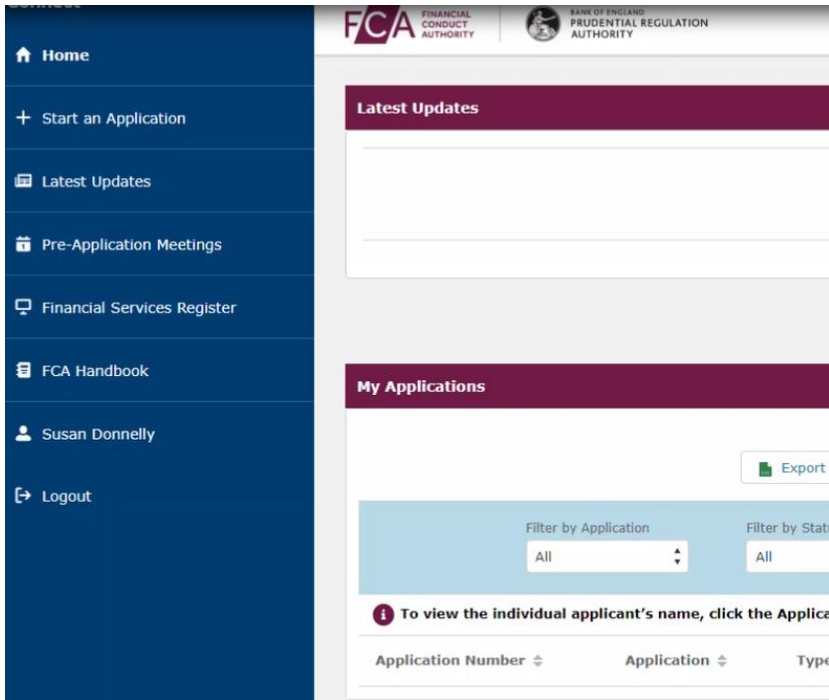
**Set-up multifactor authentication**

1. Install the Salesforce authenticator app or use another authenticator app of your choosing.
2. In your app select add an account.
3. Then scan the image below.



Enter the one time passcode

**Step 7** – You have successfully registered and logged into your account. You will need to enter a 6-digit code from your phone at every login.



The screenshot displays the FCA user interface. On the left is a dark blue navigation sidebar with the following items: Home, Start an Application, Latest Updates, Pre-Application Meetings, Financial Services Register, FCA Handbook, Susan Donnelly (user name), and Logout. The main content area has a header with the FCA logo and the Bank of England Prudential Regulation Authority logo. Below the header, there is a 'Latest Updates' section which is currently empty. Underneath is a 'My Applications' section. This section includes an 'Export' button, two filter dropdowns labeled 'Filter by Application' and 'Filter by Status', both currently set to 'All'. An information icon and text state: 'To view the individual applicant's name, click the Applica'. At the bottom, a table header is visible with columns: Application Number, Application, and Type.